

CONSTITUTION OF INTERNAL QUALITY ASSURANCE CELL

Ref No: APGCU/2024-25/cell/001

Date: 15/07/2024

The Internal Quality Assurance cell (IQAC) is established within the institution with the objective of enhancing quality across academic, administrative and auxiliary functions. The primary task of the IQAC is to develop a system that ensures conscious, consistent and catalytic improvements in the institutions performance. The cell plays crucial role in nurturing culture of quality within the institution.

The committee is requested to function with immediate effect.

| S.No. | Name | Designation | Position |
|-------|-------------------------------|------------------------|-------------|
| 1 | Dr. Sanjay Kumar Padhy | Principal | Chairperson |
| 2 | Mr. N. Sundaram | Associate Professor | Coordinator |
| 3 | Prof. Pradosh Chandra Patnaik | Director | Member |
| 4 | Dr. N. Ramesh Babu | Secretary | Member |
| 5 | Dr. P. S. Subha Prada | Professor | Member |
| 6 | Dr. A. Shirisha | Professor | Member |
| 7 | Dr.P.N.A.Rao | Associate Professor | Member |
| 8 | Ms. S. Soni | Assistant Professor | Member |
| 9 | Ms. O. Shalini | Assistant Professor | Member |
| 10 | Mr.K.Srinivas Reddy | Administrative Officer | Member |
| 11 | Mr. J. Surya Vamsi | Alumnus | Member |
| 12 | Mr. T. Teja | Alumnus | Member |
| 13 | Ms. L. Lavanya | Industry Nominee | Member |
| 14 | Mr. M. Mahesh | Industry Nominee | Member |

OBJECTIVES OF IQAC

- Establishing quality bench marks and parameters for various academic and administrative activities of the institution to ensure a continuous improvement process.
- Facilitating the adoption of learner centric teaching and learning methods through the use of modern tools and technology conducive to providing of quality education and participatory teaching.
- Facilitating the development and implementation of faculty and staff development programs to improve teaching and administrative skills.
- Encouraging a research culture and innovative practices among faculty and students.



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Principal
Aurora's PG College (MCA)
Hyderabad-500092

- To foster a culture of continuous improvement by regularly monitoring and evaluating the institution's performance in performance of academic and administrative functions.
- To ensure timely, efficient and progressive performance of academic, administrative and financial tasks.
- To enhance institutional accountability and transparency through the development of standardized quality policies and procedures.
- To organize workshops, seminars and faculty development programs to promote innovative teaching methodologies and enhance staff competence.
- To promote research culture, collaboration and consultancy services among faculty and students to foster knowledge creation and dissemination.
- To encourage the adoption of best practices in academic and administrative processes to achieve excellence and sustainability.
- To build and strengthen internal and external communication channels for effective stakeholder engagement, including students, faculty alumni and industry partners.
- To coordinate institutional initiatives for preparing for accreditation and reaccreditation processes, ensuring compliance with national and international standards.
- To facilitate regular feedback mechanisms from students, parents, alumni, and employers for continuous improvement.
- To encourage the establishment of collaborative networks with other institutions and organizations for sharing best practices and resources.

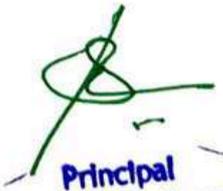
RESPONSIBILITIES OF THE IQAC

- Organization of inter and intra-institutional workshops, seminars on quality-related themes and promotion of quality circles.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and submission to the National Assessment and Accreditation (NAAC)
- Development and application of quality benchmarks for various academic and administrative activities of the institution to ensure consistent improvement.
- Coordination of quality-related activities across different departments and ensuring adherence to set benchmarks and policies.
- Documentation of institutional programs and activities that lead to quality improvements, serving as a repository of the best practices adopted.

- Monitoring the implementation of strategic plans aimed at academic and administrative quality improvement.
- Encouraging faculty to adopt new educational technologies and participate in faculty development programs to enhance teaching effectiveness.
- Ensuring compliance with accreditation norms and coordinating activities related to institutional accreditation and reaccreditation.
- Initiating action plans for institutional development by identifying gaps and proposing measures for improvement in academic, administrative and financial areas.
- Fostering a culture of research by encouraging faculty and students to engage in research projects ,publications and consultancy activities.
- Promoting industry -institution interaction for internships, research collaborations ad job placements for students.
- Dissemination of information on various quality parameters to all stakeholders for fostering a culture of quality and accountability
- Establishing and monitoring internal quality processes that include audits, assessments and peer reviews.
- Regular review and updating of institutional policies to align with the evolving educational landscape and quality standards.
- Ensuring effective stakeholder engagement and communication through regular meetings and updates on quality initiatives.

This committee will oversee the IQAC 's activities ,including preparations for the upcoming NAAC reaccreditation process .The team will work towards enhancing the quality of teaching -learning practices ,strengthening faculty development programs, and improving student support mechanisms.

Please extend your full cooperation to the new IQAC committee in all initiatives aimed at further improving institutional quality .We look forward to your valuable inputs and participation in this collective effort.


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 Uppal, Hyderabad-500092



National Institutional Ranking Framework
Ministry of Education
Government of India



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CONTACT

OVERALL (IR-O-I-1229)

Institute Name: Aurora`s P. G. College (MCA)

NOTE: In case of newly added disciplines, You may use new login credentials which was sent to Institute HOD email.

| Discipline | Institute ID |
|------------|--------------|
| MANAGEMENT | IR-M-I-1229 |
| OVERALL | IR-O-I-1229 |

Latest @ NIRF

⦿ The deadline for completing the pre-registration process is 30th November 2021 till 5.00 pm. In case of not able to login or do not have Overall ID or password, you are requested to contact us on techsupport@nirfindia.org or call on +91 79 2326 8247

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India Rankings 2024: Participated Institutes Management

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| Name | City | State |
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| Aurora`s P. G. College (MBA) | Hyderabad | Telangana |
| Aurora`s P. G. College (MBA) | Hyderabad | Telangana |
| Aurora`s P. G. College (MBA), Ramanthapur | Hyderabad | Telangana |
| Aurora`s P. G. College (MCA) | Hyderabad | Telangana |
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Showing 1 to 6 of 6 entries (filtered from 876 total entries)

Previous Next

*Aurora's PG College (MCA)
Uppal, Hyderabad-500092*

Online 2nd National Level Faculty Development Programme on Learning Technological Trends in Business management with Data Science

Who Can Attend FDP?
The FDP is designed for all Faculty / Research Scholars / Industry Professionals.

Mode of FDP:
Online (All sessions shall be conducted through the online platform Microsoft Teams.)

Assessment and Certificates:
An assessment of the candidates shall be made online at the end of each session. Certificates will be issued to those who attend the program with minimum of 80% of attendance.

Registration Fee Per Faculty:

| | |
|---|---------|
| Faculty, Research Scholars, Industry Participants | Rs. 500 |
|---|---------|

Bank Details:

| | |
|---------------------|---------------------------|
| Name of the Account | AURORA'S PG COLLEGE (MCA) |
| Name of the Bank | VYS BANK |
| Account Number | 02879 6505 9301 674 |
| IFSC Code | VYS0000009 |
| Branch & Location | 3 R ROAD, SHIKHARABAD |

How to Apply:
Participants shall register online by using the link: <https://forms.gle/84488888888888888888888888888888>

Important Dates:

Last date to submit Registration: 02-05-2023
FDP Duration: from 04-05-2023 to 06-05-2023

Organizing Committee:

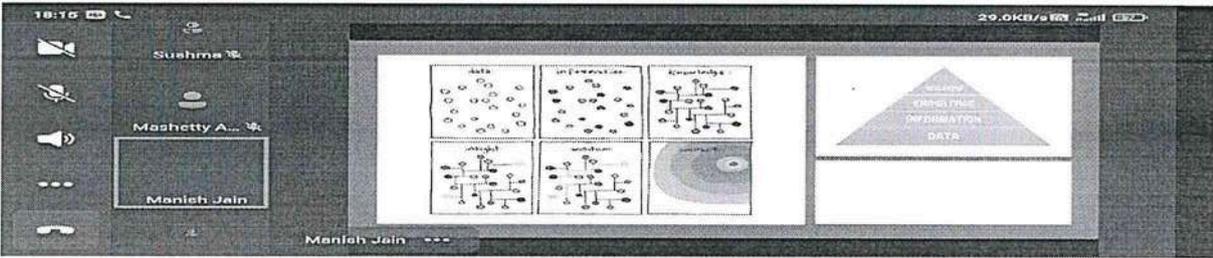
| | | |
|---|---|--|
| President Dr. Pradeep Chaturvedi Patil Aurora's PG College | Secretary Sushma B Vivek Prabhu, Aurora's PG College | Co-Chairman Dr. Anil Bhatnagar Professor, Aurora's PG College |
| FDP Coordinators | FDP Advisory Committee | |
| Dr. E. Saravathi Associate Professor Aurora's PG College | G. Deepika Associate Professor Aurora's PG College | N. Anil Associate Professor Aurora's PG College |
| Dr. Anvesh Sultana Associate Professor Aurora's PG College | Ranjana Singh Associate Professor Aurora's PG College | Ch. Vasanthi Associate Professor Aurora's PG College |

For more details, please contact:
Prof. Pradeep Chaturvedi @ 91606 88254 | Executive In-charge @ 63048 12784

Online
2nd National level Faculty Development Program
On
LEARNING TECHNOLOGICAL TRENDS IN BUSINESS MANAGEMENT WITH DATA SCIENCE
in Association with
Dept. of Business Management, Osmania University
as part of Golden Jubilee Celebration
4th-6th May, 2023

Organized by
Dept. of Business Administration

AURORA'S PG COLLEGE (MCA) | **AURORA'S PG COLLEGE (MBA)**
Narayanpet, Hyderabad | Purangulla, Hyderabad



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6.5.2 List of Collaborative quality initiatives with other institution(s)

Collaborative quality initiatives with other institutions are instrumental in fostering innovation, enhancing institutional capacity, and driving positive change within the academic and professional landscape. These initiatives often aim to leverage the strengths and resources of each institution to achieve common goals, such as improving educational outcomes, advancing research agendas, or enhancing service delivery.

The key aspects of collaborative quality initiatives with other institutions include Shared Resources, Joint Programs or Projects, Knowledge Exchange, Networking and Partnerships and Quality Assurance

| Name of the Programme | Collaboration | Objectives |
|--|--|--|
| Online 2 nd National Level Faculty Development Programme on Learning Technological Trends in Business management with Data Science during May 4-8, 2024 | In collaboration with Osmania University | <p>The objectives of this programme was to empower faculty with emerging technologies, promote innovation in curriculum development, enhance pedagogical approaches, promote lifelong learning and professional development, foster collaboration and networking and support institutional capacity building</p> <p>By achieving these objectives, the FDP aims to empower faculty members to embrace and effectively leverage technological advancements in data science within the context of business management education, ultimately enhancing the quality, relevance, and impact of academic programs and research in the field.</p> |



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ACADEMIC AND ADMINISTRATIVE AUDIT

2024-2025

Principal: Dr. Sanjay Kumar Padhy

Date of Audit: June 4, 6, 8, 2025

Conducted by the Principal and IQAC Core Committee members

OVERVIEW OF DEPARTMENTAL PERFORMANCE

Well-Maintained Departmental Website: The College maintains a regularly updated website that serves as a central hub for disseminating relevant information to students, faculty, and stakeholders.

Clear Vision, Mission, and Core Values: The department's Vision, Mission, Objectives, and Core Values are clearly displayed on both the college website and across the campus, ensuring they are well-communicated to both students and staff.

Timely Publication of Academic Calendars: Academic calendars for the academic year are published on the college website, ensuring efficient planning and coordination of institutional activities.

Varied Student Engagement Activities: The department organizes a diverse range of curricular, co-curricular, and extension activities for students, with meticulous documentation of each event for future reference.

Result Analysis and Performance Review: A comprehensive analysis of academic performance is conducted using subject grades, which helps identify key strengths and areas that require improvement.

Documented Counseling Sessions: Student counseling services, conducted by the department, are systematically recorded to ensure transparency and track the progress of individual student support.

Effective Use of ERP System: The College employs an Enterprise Resource Planning (ERP) system for sharing notes, study materials, and other communication, ensuring seamless interaction- between faculty and students. Faculty Contributions to Research and Development: Faculty members have actively contributed to scholarly work through

Ongoing Professional Development: Faculty participation in professional development activities such as orientation courses ensures continuous improvement in teaching methods and subject knowledge.

Areas for Improvement: Event calendars need to be consistently uploaded on the college website. There should be regular monitoring to ensure adherence to the departmental academic calendar.

ADMINISTRATIVE AUDIT FINDINGS

The College has made significant strides in adopting paperless administration, with most communications with higher authorities conducted online via email and digital platforms. Key ICT- based tasks under the e-governance initiative include:

Scholarship Management: Oversight of various student scholarship programs.

ICT Infrastructure Development: Continuous improvement of campus-wide ICT Wi-Fi and Biometric Attendance: The campus is Wi-Fi enabled and biometric attendance resources. Systems are in place.

Computerized Operations: Both administrative offices and academic departments are fully computerized. Library E-Resources: E-resources in both the central and departmental libraries are managed digitally.

Online Salary Payments: Employee salaries are processed through net banking. Website Management: Continuous updating and maintenance of the college website. Online Admissions: The entire admission process is handled online.

Financial Management: The College uses the Tally Silver package to manage accounts, with regular audits of the cash register and stock book.

Staff Training: The College provides training on electronic data management for office staff.

Student Support Services: Student support services, including online fee payment, have been streamlined for efficiency.

The college's Grievance Redressal Cell is proactive in addressing academic and exam-related concerns. Stakeholder feedback is routinely collected and analyzed to identify areas of improvement, ensuring a better educational experience



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DEPARTMENTAL AUDIT FINDINGS

Lesson Plans and Curriculum Alignment: Departments prepare lesson plans aligned with the academic calendar as required by Osmania University. Faculty maintains detailed course files, which include syllabi, lecture notes, PowerPoint presentations, and structured question banks. Attendance registers and teaching diaries are regularly updated and monitored by Department Heads and the Principal to ensure timely completion of the syllabus.

Teaching Methods: Faculty employ a variety of teaching approaches, including lecture-based instruction, technology-enhanced learning, group work, individual learning, inquiry-based learning, and flipped classrooms. The college also offers hands-on learning experiences, such as internships, mini-projects, and major projects, all overseen by the Project Review Committee (PRC).

Student Engagement: Participative learning is actively encouraged through assignments, case studies, role-playing, quizzes, and seminars. Students are also given opportunities to present on contemporary topics, with evaluations based on content selection, presentation skills, and communication ability.

Internal Assessments and Question Papers: Faculty prepare question papers in alignment with university guidelines and frameworks like Course Outcomes (COs) and Bloom's Taxonomy of Learning (BTL).

Co-curricular and Extension Activities: The College organizes a variety of events, including student fests like Abhivykti-Techno-Management Fest, Green Day, and Blood Donation Camps. Wall magazines prepared by student's foster creativity and communication skills. Special attention is given to slow learners through remedial classes, while advanced learners are encouraged to take up challenging activities.

Feedback and Suggestions: The IQAC provides departments with feedback and suggestions to drive continuous improvement in academic and administrative processes

LIBRARY AUDIT REVIEW

The college boasts a well-stocked library, which includes an extensive collection of physical books, as well as digital resources such as e-books and e-journals. The library operates with an Integrated Library Management System (ILMS) powered by New GenLib software, which facilitates efficient academic reference.

The Academic and Administrative Audit 2024-2025 reflects a proactive approach to both academic and operational excellence. The audit findings demonstrate a well-organized and effective academic environment, with a focus on timely updates, a student-centered approach, and an emphasis on research and professional development. The College's commitment to digital transformation is evident in its adoption of ICT-based systems, paperless administration, and the seamless integration of e-resources in both academic and administrative functions.

Despite these successes, the audit has identified areas for improvement, such as the need for more consistent updates to event calendars on the college website and regular monitoring of adherence to the departmental academic calendar. The audit further underscores the importance of maintaining a continuous feedback loop through the IQAC to promote ongoing improvement in teaching methodologies, student support, and infrastructure development. The audit showcases the institution's efforts in providing a holistic and progressive academic environment while recognizing the importance of ongoing adjustments to maintain and enhance quality standards.



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ACTION TAKEN REPORT ON ACADEMIC AND ADMINISTRATIVE AUDIT

2024-2025

Principal: Dr. Sanjay Kumar Padhy

Date of Audit: September 4, 5, 6, 2024

Conducted by the Principal and IQAC Core Committee members

ISSUES IDENTIFIED AND ACTION TAKEN REPORT

OVERVIEW OF DEPARTMENTAL PERFORMANCE

Event Calendar Management

Issue: Inconsistent uploading of event calendars on the college website.

Action Taken: The Administrative Office will ensure the event calendars are updated and made available on the website regularly. A designated team member will be assigned to oversee this process.

Monitoring of Academic Calendar

Issue: Need for regular monitoring to ensure adherence to the departmental academic calendar.

Action Taken: Department Heads will implement bi-monthly reviews of departmental activities against the academic calendar to ensure compliance.

ADMINISTRATIVE AUDIT FINDINGS

Adoption of Paperless Administration Issue: Need for further enhancement in digital communication methods.

Action Taken: The administration will conduct a workshop to train staff on effective use of digital platforms for communication and documentation.

Scholarship Management and ICT Infrastructure Development Issue: Need for better management and tracking of scholarship applications and ICT resources.

Action Taken: Implement a centralized tracking system for scholarship applications and allocate a budget for periodic ICT infrastructure upgrades.

Online Admissions and Financial Management

Issue: The online admissions process needs further optimization for efficiency.

Action Taken: Review and enhance the online admission portal based on user feedback and streamline the financial management system using the Tally Silver package.

Grievance Redressal Mechanism Issue: Limited awareness among students regarding grievance redressal procedures. **Action Taken:** Organize an awareness campaign to inform students about the Grievance Redressal Cell and its functioning.

DEPARTMENTAL AUDIT FINDINGS

Lesson Plans and Curriculum Alignment

• **Issue:** Need for enhanced documentation and tracking of lesson plans and course files.

Action Taken: Standardize lesson plan formats and introduce a digital platform for sharing and monitoring lesson plans across departments.

Diversity in Teaching Methods

Issue: Some faculty members may not be utilizing diverse teaching methods effectively.

Action Taken: Offer professional development workshops focused on innovative teaching strategies, including inquiry-based and flipped classroom methods.

Student Engagement in Learning

Issue: Limited participative learning opportunities for students.

Action Taken: Increase the number of interactive sessions such as quizzes and seminars, and provide guidelines for conducting case studies effectively.

Feedback Mechanism Issue: Need for a structured feedback mechanism for students to evaluate teaching effectiveness.

Action Taken: Establish an anonymous feedback system for students to provide suggestions regarding teaching methods and course content.

LIBRARY AUDIT REVIEW

Library Resource Management

Issue: Need for efficient resource management of digital and physical collections

Action Taken: Continue optimizing the integrated Library Management System (ILMS) and provide additional training for library staff on resource management techniques

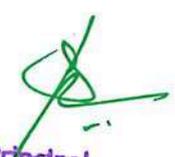
Access to E-Resources

Issue: Limited awareness of available digital resources among students.

Action Taken: Conduct orientation sessions for new students on how to access and utilize library e-resources effectively.

The Academic and Administrative Audit for 2024-2025 identified several areas requiring improvement within the institution. To address these gaps, an Action Taken Report has been formulated, focusing on targeted measures aimed at both academic and administrative enhancement.

These include improving event calendar updates, strengthening adherence to departmental academic schedules, and enhancing faculty training programs. Additionally, more rigorous monitoring systems will be introduced to ensure timely syllabus completion. Regular follow-ups and periodic evaluations by the IQAC and the Principal will ensure the successful implementation of these initiatives, fostering a culture of continuous improvement.



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Feedback Analysis and Action Report (2024-25)

Academic Environment and Institutional Infrastructure

Feedback was collected from students, faculty, alumni, and parents through Google Forms to evaluate both academic performance and the institution's overall environment. These surveys were carefully structured to assess multiple criteria, and comprehensive reports were generated by the Internal Quality Assurance Cell (IQAC). Specifically, the feedback from students focused on academic ambience and infrastructure. Key parameters for academic ambience included classroom resources, computer labs, internet connectivity, and library facilities. Infrastructure feedback addressed aspects such as water quality, restroom hygiene, playgrounds, and the overall campus environment. Participants provided their responses using a scale ranging from “Strongly Agree” to “Strongly Disagree.”

Feedback from Students

A significant portion of students expressed high levels of satisfaction, with responses ranging from “Agree” to “Strongly Agree,” particularly regarding the academic ambience. Key positive points included a safe learning environment, qualified faculty, effective mentoring, well-equipped classrooms and labs, as well as reliable internet access and an adequately resourced library.

In terms of infrastructure, students responded positively to facilities such as drinking water, washroom hygiene, and sports amenities. However, there was a notable percentage (~20%) of neutral responses concerning the canteen, highlighting an opportunity for improvement.

Action Taken

To address student needs, library resources were enhanced with the inclusion of NPTEL video content for various subjects, and digital library access was expanded. The institution also took steps to improve mentoring opportunities, encouraging open discussions between faculty and students regarding future career goals.

To resolve concerns about the canteen, discussions were held with management, resulting in an expanded menu and optimized service times to better meet students' expectations.

Feedback from Faculty

Faculty members overwhelmingly responded positively, with the majority indicating satisfaction with the academic environment. Areas such as faculty expertise, mentoring practices, and the availability of well-maintained classrooms, labs, internet services, and library resources were rated highly.

Infrastructure feedback was similarly positive, especially regarding water availability, sports facilities, and canteen services. However, some faculty raised concerns over restroom cleanliness, citing occasional lapses due to staffing shortages.

Action Taken

To address these concerns, meetings were held with the housekeeping supervisor to discuss instances of absenteeism and staffing shortages. Measures were implemented to ensure continuous cleanliness, and plumbing issues identified during inspections were promptly resolved.

Feedback from Alumni

Alumni shared highly favorable feedback, with most indicating satisfaction with the academic environment, including a safe and supportive atmosphere, qualified faculty, and well-maintained facilities such as classrooms, labs, and internet access.

Regarding infrastructure, alumni were similarly positive but noted areas for improvement, such as the lack of cultural events and minor issues with plumbing and door latches. Some alumni also expressed a desire for cooler drinking water during the summer.

Action Taken

Water coolers were inspected and serviced to ensure proper functionality, and measures were introduced to manage water usage more efficiently. Cultural events, such as the "Anukruti Techno Management Fest," were organized to address alumni concerns. Additionally, plumbing and door latch issues were resolved.

Feedback from Parents

Parents indicated high levels of satisfaction with the institution's academic environment, praising the faculty's expertise, mentoring efforts, and the availability of well-maintained classrooms, computer labs, internet access, and library resources.

In terms of infrastructure, parents were generally pleased with playgrounds, outdoor sports facilities, drinking water, and restroom hygiene. However, a small number raised concerns regarding the canteen's variety of offerings.



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Action Taken

While the suggestion to expand the canteen menu was discussed, it did not gain broad support from the student body, and therefore, no immediate changes were implemented. However, continuous monitoring of canteen feedback remains a priority to ensure future improvements. This report highlights the institution's commitment to continuously improving its academic environment and infrastructure based on stakeholder feedback. Each area of concern has been addressed with appropriate actions to enhance the overall campus experience.



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Internal Quality Assurance Cell Minutes of the Meeting

Presided over by Dr. Sanjay Kumar Padhy, Principal Chairperson

Date: February 12, 2025

Time: 4.00 PM

Venue: Held in the Board Room

Members Present:

1. Dr. Sanjay Kumar Padhy Principal – Chairperson
2. Mr. N. Sundaram, Associate Professor, Dept of MCA – Coordinator
3. Dr. Ramesh Babu, Secretary-Member
4. Prof. Pradosh Chandra Patnaik Director – Member
5. Dr. P. S. Subha Prada, Professor, – Member
6. Dr.P.N.A.Rao, Associate Professor, –Member
7. Ms. S. Soni, Assistant Professor – Member
8. Ms. O. Shalini Assistant Professor – Member
9. Mr. K. Srinivas Reddy, Administrative Officer- Member
10. Mr. A. Pavan, Alumnus – Member
11. Ms. L. Lavanya, Industry Nominee-Member
12. Mr. M. Mahesh, Industry Nominee – Member

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meetings
2. To update members regarding NAAC work.
3. To conduct project review seminars.
4. To review the Feedback Analysis and Action taken based on these.
5. To discuss about the Seminars/ Workshops/Certificate Courses to be conducted/Completed.
6. To conduct Seminar Presentations for all first year students.

Discussions:

- A warm welcome was accorded by Mr. N. Sundaram, Coordinator to all the members. has presented an action taken report of IQAC for the meeting held on February 12, 2025. She also updated all the members about NAAC related work and that the work is going on as per schedule. She also updated the cell members regarding the feedback review and analysis and preparing the action taken report on the basis of feedback process.
- Dr. N. Ramesh Babu reviewed the feedback analysis.
The committee was updated on the analysis done on the feedback from various stakeholders. Feedback on academic performance and institutional ambience was gathered from students, faculty, alumni, and parents via Google Forms, generating comprehensive reports.
 - ❖ *Students praised the curriculum's practical relevance and supportive faculty, but desired updated resources, extracurricular activities, and better study spaces.*
 - ❖ *Faculty appreciated professional development and research support but needed better technology and interdisciplinary opportunities.*
 - ❖ *Feedback highlighted the college's supportive atmosphere but suggested better student support services and community engagement.*
 - ❖ *This report emphasized the college's dedication to continuously improving its educational offerings and campus environment, ensuring it remains a premier institution in higher education.*

- Dr. N. Ramesh Babu also did a review of the progress of AQAR related completion of work.
- The principal, Dr. Sanjay Kumar Padhy provided a summary of current internship programs and partnerships. A discussion was held on the overall performance and outcomes
- Prof. Pradosh Chandra Patnaik emphasized that we should establish and monitor mentorship programs pairing students with faculty or alumni mentors for guidance and support.
- Dr. P. S. Subha Prada informed about the progress and completion of various activities and certificate courses.
- Ms. L. Lavanya, Alumnus spoke about conducting regular training sessions and workshops on the latest teaching methodologies and industry trends.
- Dr. P.N.A.Rao suggested collecting and analyzing feedback from employers and its effect on the quality of graduates. A discussion on addressing employer feedback to improve placement outcomes measures was done.

Resolutions:

1. Resolved to take the required action based on the review of analysis of feedback received from various stakeholders.
 - ❖ *Modern technologies will be incorporated, the library upgraded, and new clubs and study areas established.*
 - ❖ *The college will provide advanced teaching aids, initiated cross-department projects, and organized regular training sessions and workshops.*
2. Resolved to organize workshops on resume writing, interview skills, and job search strategies..
3. Resolved to develop more partnerships with businesses to provide internship and job placement opportunities to students.
4. Resolved to develop action plans based on feedback to continuously improve student support services.

| S.No. | Name | Designation | Position | Signature |
|-------|-------------------------------|------------------------|-------------|-----------|
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Coordinator
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Principal
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Internal Quality Assurance Cell Minutes of the Meeting

Presided over by Dr. Sanjay Kumar Padhy, Principal Chairperson

Date: October 29, 2024

Time: 3.30 PM

Venue: Held in the Board Room

Members Present:

1. Dr. Sanjay Kumar Padhy Principal – Chairperson
2. Mr. N. Sundaram, Associate Professor, Dept of MCA – Coordinator
3. Dr. Ramesh Babu, Secretary-Member
4. Prof. Pradosh Chandra Patnaik Director – Member
5. Dr. P. S. Subha Prada, Professor, – Member
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Agenda:

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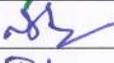
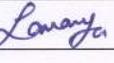
1. Review of the current process for securing internships
2. To discuss about the FDP to be conducted during this term
3. To discuss the Project report preparation and allotment of internal guides
4. Evaluation of existing industry partnerships

Discussions:

1. The meeting commenced with a welcoming address by Mr. N. Sundaram, Coordinator. he presented an action taken report of IQAC for the meeting held on October 29, 2024 incorporating the suggestions made by the IQAC members. She also updated all the members about work completed on the AQAR.
2. The principal, Dr. Sanjay Kumar Padhy put forward the evaluation of current digital tools and resources available to students.
3. Dr. N. Ramesh Babu suggested that the faculty members should bring more proposals for placement service support, such as counseling, workshops, and resources.
4. Prof. Pradosh Chandra Patnaik suggested that a FDP should be organized in the forthcoming year to sensitise the teachers regarding writing of research papers.
5. Mr. N. Sundaram informed the committee members regarding the proposals for creating new study zones and collaborative spaces.
6. Dr. P. S. Subha Prada opined that a review of community service opportunities and student participation should be done.
7. Dr.P.N.A.Rao gave suggestions for improvement of Infrastructure and its maintenance policy.
8. Ms. O. Shalini, suggested collaborating with faculty members to create course reserves, ensuring that essential reading materials are readily available to students.
9. Mr. A. Pavan suggested establishing book clubs and reading programs to encourage a culture of reading and intellectual discussion within the college community..

Resolutions:

1. Resolved to strengthen partnerships with industry leaders to offer internships, guest lectures, and real-world projects to students.
2. Resolved to provide dedicated research opportunities and facilities to foster innovation and scholarly activities.
3. Resolved to integrate e-learning tools and online resources to supplement traditional teaching methods and enhance learning outcomes.
4. Resolved to update on recent improvements in infrastructure and learning resources.

| S.No. | Name | Designation | Position | Signature |
|-------|-------------------------------|------------------------|-------------|---|
| 1. | Dr. Sanjay Kumar Padhy | Principal | Chairperson |  |
| 2. | Mr. N. Sundaram | Associate Professor | Coordinator |  |
| 3. | Dr. Ramesh Babu | Secretary | Member |  |
| 4. | Prof. Pradosh Chandra Patnaik | Director | Member |  |
| 5. | Dr. P. S. Subha Prada | Professor | Member |  |
| 6. | Dr. P. N. A. Rao | Associate Professor | Member |  |
| 7. | Ms. S. Soni | Assistant Professor | Member |  |
| 8. | Ms. O. Shalini | Assistant Professor | Member |  |
| 09. | Mr. K. Srinivas Reddy | Administrative Officer | Member |  |
| 10. | Mr. A. Pavan | Alumnus | Member |  |
| 11. | Mr. T. Teja | Alumnus | Member |  |
| 12. | Ms. L. Lavanya | Industry Nominee | Member |  |


 Coordinator
 IQAC
 Aurora's PG College (MCA)
 Uppal, Hyderabad.


 Principal
 Aurora's PG College (MCA)
 Uppal, Hyderabad-500092



Internal Quality Assurance Cell Minutes of the Meeting

Presided over by Dr. Sanjay Kumar Padhy, Principal, Chairperson

Date: July 20, 2024

Time: 4.00 PM

Venue: Held in the Board Room

Members Present:

1. Dr. Sanjay Kumar Padhy Principal – Chairperson
2. Mr. N. Sundaram, Associate Professor, Dept of MCA – Coordinator
3. Dr. Ramesh Babu, Secretary-Member
4. Prof. Pradosh Chandra Patnaik Director – Member
5. Dr. P. S. Subha Prada, Professor, – Member
6. Dr.P.N.A.Rao, Associate Professor, –Member
7. Ms. S. Soni, Assistant Professor – Member
8. Ms. O. Shalini Assistant Professor – Member
9. Mr. K. Srinivas Reddy, Administrative Officer- Member
10. Mr. A. Pavan, Alumnus – Member
11. Ms. L. Lavanya, Industry Nominee-Member
12. Mr. M. Mahesh, Industry Nominee – Member

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meetings
2. Improving the infrastructure of the college.
3. Identification of new fields and sectors for internship opportunities for MBA & MCA
4. Improving student placement percentage

Discussions:

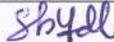
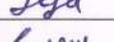
- The meeting commenced with a welcoming address by Mr. N. Sundaram, Coordinator. has presented an action taken report of IQAC for the meeting held on July 20, 2024 incorporating the suggestions made the IQAC members.
- Dr. N. Ramesh Babu suggested that the college should take up MOUs and collaborations for conduct of Workshops and also for providing practical training through internships/projects. He also reviewed the progress of the previous action plan.
- Dr. Sanjay Kumar Padhy suggested that a Perspective Plan should be framed for the current academic year.
- Prof. Pradosh Chandra Patnaik suggested that strategies should be framed for increasing the number and diversity of internships offered.
- Dr. P. S. Subha Prada formed the committee members about allotment of faculty coordinators as internal guides for projects. She also suggested that an Induction programme be organized for first year students.
- Dr.P.N.A.Rao suggested that in collaboration with MANAC Solutions and Data point Ltd., workshops should be conducted for MCA students. he further brought forward the need for a code of conduct document for the students to be prepared.
- Ms. O. Shalini spoke about holding a short term workshop Learning technical skills at the workplace for the administrative staff to improve their communication and

technical (computer usage) skill.

- Mr. A. Pavan, Alumnus suggested that we should encourage internships in emerging and non-traditional sectors such as tech startups, social enterprises, and creative industries.
- Mr. M. Mahesh opined that we should build partnerships with local organizations to create additional community engagement opportunities.

Resolutions:

1. Resolved to review the on going AQAR related work on all seven criteria.
2. Resolved to prepare a form partnerships with industry associations and sector-specific organizations to uncover niche internship opportunities.
3. Resolved to develop a comprehensive and up-to-date database of alumni, including contact information, professional positions, and areas of expertise.
4. Resolved to offer various certificate courses to students on Educational Technology, Business Analytics and Marketing & Digital Media
5. Resolved to hold a short-term work shop on Learning technical skills at the workplace for the administrative staff
6. Resolved to conduct an Induction/Orientation Programme for current student entrants.

| S.No. | Name | Designation | Position | Signature |
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| 1. | Dr. Sanjay Kumar Padhy | Principal | Chairperson |  |
| 2. | Mr. N. Sundaram | Associate Professor | Coordinator |  |
| 3 | Dr. Ramesh Babu | Secretary | Member |  |
| 4 | Prof. Pradosh Chandra Patnaik | Director | Member |  |
| 5 | Dr. P. S. Subha Prada | Professor | Member |  |
| 6. | Dr.P.N.A.Rao | Associate Professor | Member |  |
| 7. | Ms. S. Soni | Assistant Professor | Member |  |
| 8. | Ms. O. Shalini | Assistant Professor | Member |  |
| 9. | Mr. K. Srinivas Reddy | Administrative Officer | Member |  |
| 10. | Mr. A. Pavan | Alumnus | Member |  |
| 11 | Mr. T. Teja | Alumnus | Member |  |
| 12 | Ms. L. Lavanya | Industry Nominee | Member |  |


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