

## COLLEGE ACADEMIC COMMITTEE

**Ref. No: APGCU/2024-25/CAC**

**Date: 18/6/2024**

The College Academic Committee (CAC) has been constituted with a view to maintain academic rigor, fostering continuous improvement, and adapting to changing educational needs. The CAC oversees all academic activities, ensuring quality and relevance, developing curriculum policies, and addressing academic concerns. Through faculty collaboration, the committee enhances the institution's reputation while supporting its mission and vision.

### OBJECTIVES OF THE COLLEGE ACADEMIC COMMITTEE (CAC)

- **Curriculum Development:** Ensure that curricula are current, relevant, and aligned with industry standards.
- **Preparation of Academic Calendar:** Develop and manage the college's academic calendar, coordinating with departments to ensure alignment with the overall academic schedule.
- **Academic Standards:** Maintain and enhance academic quality through regular reviews of teaching methods, courses, and programs.
- **Faculty Development:** Support continuous professional growth, equipping faculty with up-to-date teaching strategies.
- **Student Support:** Enhance academic services to improve student learning outcomes and overall experience.
- **Policy Implementation:** Ensure effective execution of academic policies and guidelines within the college.

### MEMBER DETAILS OF THE COMMITTEE:

S.No.	Name	Designation	Position
1.	Dr. Sanjay Kumar Padhy	Principal	Chairman
2.	Dr. Venkata Mangarao	Professor, MCA	Member
3.	Dr. Pradhosh Chandra Patnaik	Professor, MCA	Member
4.	Dr. A. Shirisha	Professor, MBA	Member
5.	Dr. P. Meena Kumari	Assoc. Prof., MBA	Member
6.	Dr. Dharavath Rajeshwari	Assoc.Prof., MBA	Member
7.	Ms. B. Kiranmayi	Assoc.Prof., MCA	Member

## **RESPONSIBILITIES OF THE COLLEGE ACADEMIC COMMITTEE:**

- Design, approve, and regularly update curricula to meet educational and industry standards.
- Oversee the development and coordination of the academic calendar, ensuring consistency across departments and alignment with college-wide timelines.
- Set and monitor academic benchmarks, ensuring quality in programs and faculty performance.
- Promote professional growth through workshops and training, supporting the integration of new teaching methods and technologies.
- Oversee and enhance services like advising and tutoring, and use student feedback to drive improvements.
- Develop, implement, and ensure compliance with academic policies, aligning with accreditation standards.
- Conduct program assessments, analyze outcomes, and use data for strategic improvements.
- Maintain accreditation standards and foster industry collaborations.
- Ensure cohesive communication within the institution and engage with stakeholders to address academic concerns.
- Regularly report on academic performance and develop action plans for continuous improvement.

The CAC ensures effective oversight of all academic activities, driving continuous improvement and maintaining high standards. By focusing on curriculum development, academic quality, faculty support, and student success, the committee ensures the college stays responsive to educational advancements. This strategic oversight enhances credibility, supports ongoing improvement, and aligns academic practices with the college's mission, contributing to long-term success and growth. The committee is requested to function with immediate effect.