Lr.No: APGCU/OU/2023-24/280324/01   Dt: 28/03/2024

To,
The Registrar,
Osmania University,
Hyderabad, Telangana.

<center>//College Code: 1304//</center>

Dear Sir/Madam,

Subject: Proposal for Curriculum Enhancement to Address Student Concerns - Reg.

Warm regards from Aurora's PG College (MCA)!

We greatly value our partnership with Osmania University and commend the efforts made to deliver quality education through a well-structured curriculum.

During a recent Student Exit Survey conducted at our institution, feedback from MBA and MCA students highlighted specific areas in the curriculum that could be improved to better meet their academic and professional needs. The concerns raised focused on:

- **Emphasising Ethical and Professional Conduct:** A call for greater focus on ethical decision-making and professional behaviour.
- **Improving Communication Skills:** A demand for enhanced training in verbal and written communication tailored to professional settings.
- **Promoting Research and Innovation:** A need for increased opportunities to engage in research and creative problem-solving.
- **Building Leadership and Teamwork Abilities:** Limited avenues to develop collaborative and leadership competencies.

In response to this feedback, we kindly propose the following recommendations for curriculum enhancements:

1. **Strengthening Ethical and Professional Conduct**
   - Embed a dedicated module on professional ethics and corporate governance within core subjects.
   - Use case studies and role-playing exercises to teach practical applications of ethical principles.
   - Include assessments designed to evaluate ethical and professional decision-making.

2. **Enhancing Communication Skills**
   - Introduce a course specifically designed to develop business-oriented communication skills.
   - Include modules on public speaking, presentation techniques, and interpersonal communication, ideally in the first semester.
   - Conduct evaluations through debates, group discussions, and mock interviews to build confidence and fluency.

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Uppal, Hyderabad-500092

3. **Encouraging Research and Innovation**
   - Introduce research-focused courses and expand project-based learning modules.
   - Facilitate student-faculty or industry collaborations on research initiatives.
   - Incorporate topics on research methodologies, intellectual property rights (IPR), and innovation management.

4. **Developing Leadership and Teamwork Abilities**
   - Integrate team-based capstone projects to foster collaboration and leadership.
   - Add soft skills training modules focusing on teamwork and leadership development.

We are confident that implementing these changes will greatly enhance the learning experience and better equip students for future challenges.
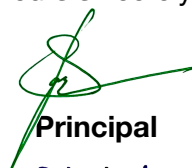
We kindly request Osmania University to review this proposal and take the necessary steps to address the identified concerns. Our institution remains fully committed to supporting the implementation process and contributing to this initiative in every possible way.

Thank you for considering this proposal. We look forward to your response.

Thanking you,

Yours sincerely,

Principal

Principal
Aurora's PG College (MCA)
Uppal, Hyderabad-500092

DAK BRANCH
REGISTRAR'S OFFICE
Osmania University
Hyderabad-500 007

GOVERNING BODY MEETING

Minutes of the Meeting

A meeting of the Governing Body of the institution is held on 15.06.2024 to discuss about the following agenda.

Members present:

Prof Anil .K. Saxena	Chairman
Dr. Ramesh Nimmatoori	Management Nominee
Sri. Anudeep. N	Management Nominee
Dr. K. Shashikanth	University Nominee
Prof. J. Srikanth	Director
Dr. Sanjay Kumar Padhy	Member
Prof. G. Srinivas Reddy	Former Registrar – KU
Mr. V. Sreekanth	Industry Nominee
Dr. Ganesh	Industry Nominee
Mr. N. Sundaram	Coordinator, IQAC
Mr. Sanjay Ghosh	Placement Coordinator

Agenda:

1. Implementation of Suggestions from the Previous Meeting
2. Approvals, Affiliations, and Accreditations
3. Faculty Activities and Achievements
4. Research and Publications
5. Infrastructure Development
6. Student Activities and Feedback Analysis
7. Future Plans
8. Collaboration with International Universities
9. ERP Implementation
10. Teaching and Learning Practices
11. Research based projects

Discussions:

**1. Implementation of Previous Suggestions:**
The Director provided a detailed update on the resolutions from the last meeting, outlining the actions initiated based on those discussions.

2. Academic Performance and Placements:
The board congratulated the institution for achieving a 98% pass rate and an 85% placement rate for both MBA and MCA programs.

3. Faculty Recruitment:
It was noted that all faculty members were recruited through the duly constituted University Selection Committee.
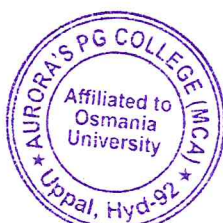
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4. Feedback Analysis and Action Taken Report (2023-24):

The feedback analysis report for the academic year 2023-24 was presented. All stakeholders provided good to excellent feedback across various aspects of the institution. The board appreciated the actions taken based on the feedback and suggested increasing guest lectures for the academic year 2024-25, particularly by inviting industry experts.

5. Vocational Training Programs:

The Ministry of Skill Development and Entrepreneurship (MSDE), Government of India, has implemented vocational skill training programs in collaboration with the institution.

6. Infrastructure Development:

The college has renovated its computer labs for MCA and MBA programs with upgraded i5 processor systems to facilitate learning in emerging technologies like Artificial Intelligence and Machine Learning.

7. ERP System Update:

The ERP system has been fully implemented, now covering student data including attendance and marks.

8. Teaching and Learning Practices:

The existing teaching methodologies were reviewed, and it was decided to hold an orientation session for newly recruited faculty to align them with institutional practices.

9. Research-Oriented Projects for Students:

The members suggested that students be encouraged to engage in research-oriented projects to foster a deeper understanding of their fields.

Resolutions:

1. Pursuit of Autonomous Status:

The institution will continue its efforts to obtain autonomous status from the UGC after securing NAAC Accreditation.

2. Sponsored Research Projects:

It was resolved to actively seek out sponsored research projects from government, non-government organizations, and NGOs.

3. Research Centre Affiliation:

The institution will explore the possibility of applying for a research centre affiliated with Osmania University.

4. Increase in MoUs with Industry:

The institution will work towards increasing the number of Memorandums of Understanding (MoUs) with industries to strengthen industry-academic partnerships.

Members Present :

Principal
Aurora's PG College (MCA)
Uppal, Hyderabad-500092

S.No	Name of the Member	Designation	Position	Signature
1	Anil .K. Saxena	Professor	Chairman	
2	Dr. Ramesh Babu . N	Secretary	Management Nominee	
3	Sri. Anudeep . N	Chairman	Management Nominee	
4	Dr. K. Shashikanth	Professor	University Nominee	
5	Prof. J. Srikanth	Professor	Director	
6	Dr. Sanjay Kumar Padhy	Professor	Member	
7	Prof .G. Srinivas Reddy	Professor	Former Registrar – KU	
8	Mr. V. Sreekanth	Assoc. Prof	Industry Nominee	
9	Dr. Ganesh	Professor	Industry Nominee	
10	Mr. N. Sundaram	Assoc. Prof	Coordinator, IQAC	
11	Mr. Sanjay Ghosh	Asst. Prof	Placement Coordinator	

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GOVERNING BODY MEETING
Minutes of the Meeting

A meeting of the Governing Body of the institution is held on 24.06.2023 to discuss about the following agenda.

Members present:

Prof Anil .K. Saxena	Chairman
Dr. Ramesh Nimmatoori	Management Nominee
Sri. Anudeep . N	Management Nominee
Prof. K. Stevenson	University Nominee
Dr.Sanjay Padhy	Member
Mr. C. Krishna Prasad	Industry Nominee
Dr.Jayasree Benkal	Industry Nominee
Mr. Manish Deshpande	Industry Nominee
Ms. Dr. P.S. Subha Pradha	MBA Hod
Mr. N.Sundaram	MCA Hod

The Governing Body meeting commenced with opening remarks by the Chairman, Prof. Anil K Saxena. He welcomed all the members and highlighted the importance of faculty competence in the process of institution building.

AGENDA OF THE MEETING

1. Student Skill Enhancement
2. Collaboration with Industry
3. Student Progression
4. Enhanced Service Quality
5. Any other points with the permission of the chair

Discussions:

1. Student Skill Enhancement

For MBA and MCA students, skill enhancement is an ongoing process that integrates formal education with practical experiences. By fostering key skills, students can be better prepared to succeed in the dynamic and competitive business world. This involves participating in workshops, internships, real-world projects, and networking opportunities that enhance both academic and practical knowledge.

2. Collaboration with Industry

Postgraduate colleges must collaborate with industries to bridge the gap between theoretical knowledge and its practical applications in the fields of computer science and IT. Industry partnerships offer students opportunities to acquire the technical, soft, and managerial skills necessary to thrive in the fast-evolving tech industry.

4. Student Progression

Student progression refers to the academic, professional, and personal growth students experience during their education. It is essential for students to develop key soft skills such as communication, teamwork, leadership, problem-solving, and adaptability. Many programs now include training in these areas to ensure comprehensive development. As students progress, they can also pursue industry-recognized certifications in areas such as cloud technologies, data analytics, cybersecurity, and programming languages, further validating their expertise and boosting employability.

5. Enhanced Service Quality

The Principal provided an overview of initiatives aimed at enhancing service quality at the institution.

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Aurora's PG College (MCA)
Uppal, Hyderabad-500092

Notably, the implementation of an ERP system has significantly improved services like library automation, fee payments, scholarship management, examinations, and certificate issuance. The Principal emphasized that the ERP system has reduced waiting times for students, streamlining access to these services.
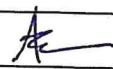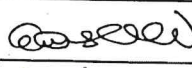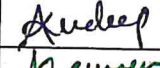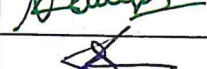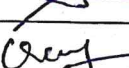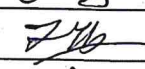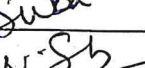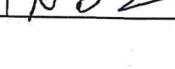
6. Feedback Analysis

The feedback analysis report for the academic year 2022-23 was presented. The report indicated that stakeholders rated all aspects of the institution as good to excellent. However, student concerns regarding research and innovation were noted. To address these, the decision was made to encourage students to engage in innovative projects and publish their work in academic journals. Additionally, it was suggested to gather feedback online using Google Forms, reducing paper usage, and integrating this process with the ERP system for efficient management.

Resolutions:

1. It is resolved to pursue the activity for obtaining autonomous status with the UGC.
2. To foster collaboration with technology companies, software development firms, and IT departments for internships and industrial training. Industry experts will also be invited to deliver guest lectures and workshops on current trends, technologies, and industry practices. Additionally, students will be encouraged to pursue industry-recognized certifications to improve their employability.
3. Exposure to real-world industry environments through internships and industrial training is essential for student progression. These experiences provide valuable insights into applying academic learning in a professional setting, while also helping students build professional networks and gain clarity on their career paths.
4. To leverage online platforms and Learning Management Systems (LMS) for providing students with study materials, virtual lectures, and online discussions, enhancing flexibility and the overall quality of learning.
5. From the next academic year, feedback will be collected from all stakeholders through online modes, either via ERP or Google Forms.

Members Present :

S.No	Name of the Member	Designation	Position	Signature
1	Anil .K. Saxena	Retired Professor	Chairman	
2	Dr. Ramesh Nimmatoori	Secretary, CES	Management Nominee	
3	Sri. Anudeep . N	Chairman, CES	Management Nominee	
4	Prof. K. Stevenson	Professor	University Nominee	
5	Dr.Sanjay Padhy	Professor	Member	
6	Mr. C. Krishna Prasad	VP, Cell Way Mobile	Industry Nominee	
7	Dr.Jayasree Benkal	CEO, Benkal	Industry Nominee	
8	Mr. Manish Deshpande	Vice President Oracle	Industry Nominee	
9	Ms. Dr. P.S. Subha Pradha	MBA Hod	Faculty Nominee	
10	Mr. N.Sundaram	MCA Hod	Faculty Nominee	

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Principal
Aurora's PG College (MCA)
Uppal, Hyderabad-500092

GOVERNING BODY MEETING
Minutes of the Meeting

A meeting of the Governing Body of the institution is held on 04.06.2022 to discuss about the following agenda.

Members present:

Prof Anil .K. Saxena	Chairman
Dr. Ramesh Nimmatoori	Management Nominee
Sri. Anudeep . N	Management Nominee
Prof. K. Stevenson	University Nominee
Dr.Sanjay Padhy	Member
Mr. C. Krishna Prasad	Industry Nominee
Dr.Jayasree Benkal	Industry Nominee
Mr. Manish Deshpande	Industry Nominee
Ms. Dr. P.S. Subha Pradha	MBA Hod
Mr. N.Sundaram	MCA Hod

The Governing Body meeting began with opening remarks by the Chairman, Prof. Anil K Saxena. He extended a warm welcome to all members and emphasized the crucial role of faculty competence in the process of institution building.

Agenda:

1.Confirmation of minutes from the previous Governing Body meeting
2.Approvals and Affiliation
3.Infrastructure
4.Student Progression
5.Extension Activities
6.Additional intake for MCA
7.Future Plans

Discussions:

1.The Governing Body members unanimously approved the minutes from the previous meeting.
2.The Principal introduced the sponsoring body, the Church Educational Society, as well as the management team. A brief profile of the institution was also presented. The institution is affiliated with Osmania University and is AICTE-approved, offering MBA, MCA, and Integrated MBA courses.
3.The Principal informed the members that the college is situated on a 0.5-acre plot, with its own building housing spacious classrooms, tutorial rooms, seminar halls, a computer center, and well-equipped computer laboratories. The college also boasts a well-stocked library, and all classrooms, seminar halls, and labs are equipped with ICT facilities.
4.Students are actively engaged in various clubs such as the Management Club, Yoga Club, Social Club, and Arts Club, which contribute to their overall personality development. This holistic approach has positively impacted the graduation percentages in both MBA and MCA courses, with an increase in distinctions and other academic achievements in recent years.
5.The students regularly visit nearby government schools, where they conduct fun games, distribute small gifts to participants, and encourage children to focus on their studies. Additionally, students run awareness programs on topics like child safety, hygiene, and gender sensitivity.

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Uppal, Hyderabad-500092

6. Due to increasing demand, the Principal proposed increasing the intake for the MCA course, which currently admits 60 students. It was also decided that the institution would explore collaborations with other institutes to offer contemporary courses that would enhance students' employability and promote entrepreneurial skills.

7. The institution is actively pursuing autonomy with the University Grants Commission (UGC). Following this, the proposal for collaboration with international universities will be considered.

8. The feedback analysis report for the academic year 2021-22 was presented, which showed that stakeholders—including students, faculty, parents, and alumni—rated all aspects of the institution (academic quality, infrastructure, faculty support, extracurricular activities, and administrative services) as good to excellent.
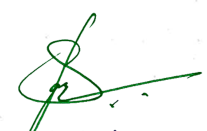
Resolutions:

1. It is resolved to encourage students and faculty to pursue more online certification courses in emerging fields.

2. It is resolved to encourage faculty members to pursue PhD registrations and increase the number of research publications.

3. It is resolved to collaborate with organizations such as BYST, ALEAP, and similar entities for mentoring students aspiring to become entrepreneurs and to promote entrepreneurship development.

Members Present :

S.No	Name of the Member	Designation	Position	Signature
1	Prof. Anil .K. Saxena	Retired Professor	Chairman	
2	Dr.Ramesh Nimmatoori	Secretary, CES	Management Nominee	
3	Sri. Anudeep . N	Chairman, CES	Management Nominee	
4	Prof. K. Stevenson	Professor	University Nominee	
5	Dr. Sanjay Padhy	Professor	Member	
6	Mr. C. Krishna Prasad	VP, Cell Way Mobile	Industry Nominee	
7	Dr.Jayasree Benkal	CEO, Benkal	Industry Nominee	
8	Mr. Manish Deshpande	Vice President Oracle	Industry Nominee	
9	Dr. P.S. Subha Pradha	MBA Hod	Faculty Nominee	
10	Mr. N.Sundaram	MCA Hod	Faculty Nominee	

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GOVERNING BODY MEETING
Minutes of the Meeting

A meeting of the Governing Body of the institution is held on 19.06.2021 to discuss about the following agenda.
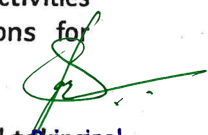
Members present:

Prof Anil .K. Saxena	Chairman
Sri N. Raja Babu	Management Nominee
Dr. Ramesh Nimmatoori	Management Nominee
Sri. Anudeep . N	Management Nominee
Prof. K. Stevenson	University Nominee
Dr. Sanjay Padhy	Member
Mr. C. Krishna Prasad	Industry Nominee
Dr.Jayasree Benkal	Industry Nominee
Dr. P.S. Subha Pradha	MBA Hod
Mr. N.Sundaram	MCA Hod

Agenda:

1. Approvals and Affiliations
2. Teaching, Learning, and Evaluation
3. Student Progression
4. Extension Activities
5. Future Plans

Discussions:

1. The Principal began the meeting by introducing the Sponsoring Body, the Church Educational Society, and provided a brief overview of the institution. He mentioned that the institute is affiliated with Osmania University and approved by AICTE, currently offering MBA, MCA, and Integrated MBA courses.

2. The Principal presented the faculty composition of the institution and explained that the institution employs a variety of teaching and learning methods, including conventional teaching, interactive learning, experiential learning, and supplementary teaching techniques. He also detailed the evaluation process, which includes continuous internal assessments and semester-end evaluations. The examination pattern and schedule are aligned with those prescribed by the university.

3. The Principal highlighted the various student clubs within the institution, which organize activities aimed at student development. These include awareness programs and training sessions for government school students, among other initiatives.

4. The Principal emphasized the active participation of both students and faculty in organizing and taking part in various donation drives and community service programs.

5. The feedback analysis report for the academic year 2020-21 was presented. Despite the challenges posed by the COVID-19 lockdown, the feedback revealed that stakeholders, including students, faculty,

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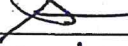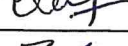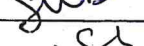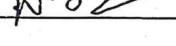Ph.No. 040-27201452, Email:principal@apgcu.ac.in
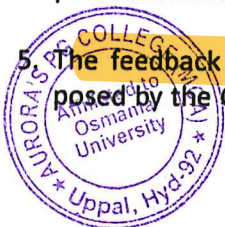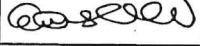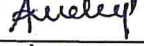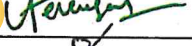
==parents, and alumni, rated various aspects of the institution as good to excellent. Key areas of evaluation included the effectiveness of online teaching, digital infrastructure access, faculty support during remote learning, and the institution's efforts to maintain academic and extracurricular continuity. The positive feedback demonstrated the institution's resilience and adaptability during an unprecedented period.==

6. The Principal shared that the institution is focused on increasing collaboration with the industry to enhance skill development, applied research, and employability for students. Additionally, the institute plans to aggressively promote entrepreneurship among students.
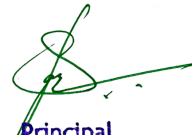
Resolutions:

1. Confirmation of the minutes from the previous Governing Body meeting.
2. It is resolved to conduct campus recruitment training for final-year MBA and MCA students to improve placements and employability.
3. It is resolved to encourage students to attend short-term training programs to further enhance their employability.
4. It is resolved to encourage faculty members to pursue PhD registrations and increase research publications.

Members Present:

S.No	Name of the Member	Designation	Position	Signature
1	Prof. Anil .K. Saxena	Retired Professor	Chairman	
2	Sri N. Raja Babu	Chairman, CES	Management Nominee	
3	Dr. Ramesh Nimmatoori	Secretary, CES	Management Nominee	
4	Sri. Anudeep . N	Vice Chairman, CSE	Management Nominee	
5	Prof. K. Stevenson	Professor	University Nominee	
6	Dr. Sanjay Padhy	Professor	Member	
8	Mr. C. Krishna Prasad	VP, Cell Way Mobile	Industry Nominee	
9	Dr. Jayasree Benkal	CEO, Benkal	Industry Nominee	
10	Mr. Manish Deshpande	Vice President Oracle	Industry Nominee	
11	Dr. P.S. Subha Pradha	MBA Hod	Faculty Nominee	
12	Mr. N.Sundaram	MCA Hod	Faculty Nominee	

Principal
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Uppal, Hyderabad-500092

GOVERNING BODY MEETING
Minutes of the Meeting

An online meeting of the Governing Body of the institution is held on 12.06.2020 to discuss about the following agenda.

Members present:

Prof Anil .K. Saxena	Chairman
Sri N. Raja Babu	Management Nominee
Dr. Ramesh Nimmatoori	Management Nominee
Sri. Anudeep . N	Management Nominee
Prof. K. Stevenson	University Nominee
Dr. Sanjay Padhy	Member Secretary
Mr. C. Krishna Prasad	Industry Nominee
Dr. Jayasree Benkal	Industry Nominee
Mr. Manish Deshpande	Industry Nominee
Dr. P.S. Subha Pradha	MBA Hod
Mr. N.Sundaram	MCA Hod

Agenda:

1. Conduct of Online Classes in view of COVID-19
2. Student Skills Enhancement
3. Collaboration with Industry
4. Entrepreneurship Development
5. Student Progression
6. Enhanced Service Quality
7. Research Promotion
8. Extension Activities
9. Additional Intake/New Course to Meet Student Demand
10. Any Other Points with the Permission of the Chair

Discussions:

1. **Conduct of Online Classes in view of COVID-19**
   In response to the COVID-19 pandemic, the need to transition to online education was discussed to ensure uninterrupted learning. Prof. Anil K Saxena stressed the importance of preparing both students and faculty for online classes to guarantee a smooth and effective learning experience in a virtual environment. Prof. K. Stevenson highlighted the benefits of online learning platforms, recommending the inclusion of certified courses in the curriculum to enhance skill development and employability. Dr. Jayasri Benkal proposed incorporating live projects and virtual internships to provide practical exposure to students, helping them understand real-world corporate needs.

2. **Student Skills Enhancement**
   Prof. Saxena suggested the introduction of clubs to develop public speaking, behavioral skills, emotional intelligence, resilience, and lifestyle management. He also recommended teaching foreign languages and emphasized the importance of guiding students to cultivate the skills of conceptualization and coherent thought processes. Mr. C. Krishna Prasad stressed the need to groom students to meet the rising expectations of the corporate world, especially in managing stress. He recommended that students be encouraged to take public speaking courses.

3. **Collaboration with Industry**
   Prof. Saxena emphasized the importance of collaborating with industries for student internships and identifying companies that offer internship opportunities. He also suggested exploring foreign collaborations to diversify training and internship experiences. Mr. Krishna Prasad stressed the value of student participation in industry collaborations, as it fosters ownership, a key quality the corporate world values. Dr. Jayasri Benkal proposed

collaborations with prestigious institutions such as IISc, Bangalore, and IIIT, Hyderabad for mentorship and training, especially for startups, and recommended that students participate in short-term training programs provided by corporate entities.

4. **Entrepreneurship Development**

   Prof. A.K. Saxena highlighted the importance of internships to foster successful ventures. The Principal provided an overview of the Entrepreneurship Development Cell and its programs aimed at promoting entrepreneurship among students. The MBA II-year students had attended a one-week training program on entrepreneurship conducted by NIMSE. The college also organizes guest lectures by industry professionals on topics like startups and financing.

5. **Student Progression**

   It was decided to establish various clubs to promote holistic student development. Interactive teaching methods, such as role plays, case studies, debates, seminars, and group discussions on contemporary business scenarios, were recommended. The Principal emphasized the importance of students actively participating in management events organized by other business schools, securing prizes and accolades. The Principal also shared that MCA and MBA students had secured university ranks, and over 85% of students were placed in renowned multinational corporations in the previous academic year.

6. **Enhanced Service Quality**

   The Principal elaborated on the initiatives taken to enhance service quality. He proposed the implementation of ERP software to automate services such as library management, book issuance, fee payments, scholarships, examinations, and certificate issuance. He emphasized that the adoption of ERP would significantly reduce student wait times for accessing various services.

7. **Research Promotion**

   The Principal highlighted the importance of research in addressing real-world societal problems and encouraged faculty members to register for PhD programs. Several faculty members have already registered and are at various stages of completing their PhDs.

8. **Feedback:**

   The feedback analysis report for the academic year 2019-20 was presented to the members during the meeting, reflecting the institution's performance and stakeholder perspectives for the period.

9. **Extension Activities**

   The institution regularly engages with the larger community and organized a "COVID Vaccination Drive" in collaboration with GHMC, administering approximately 1000 doses of the COVID vaccine. The students also distributed food and medicines to the needy and orphanages in the surrounding areas.
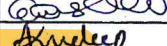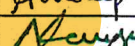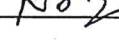
10. **Additional Intake/New Course to Meet Student Demand**

    The college has conducted certificate programs in collaboration with NSIC and other agencies, covering topics such as TALLY, Taxation, and Big Data.

Resolutions:

1. To prepare students and faculty for the conduct of online classes using virtual learning platforms.
2. To organize regular public speaking and debate activities for students.
3. To pursue industry collaborations through Memorandums of Understanding (MOUs).
4. To implement Enterprise Resource Planning (ERP) software for library automation and other student services.

Members Present:

S.No	Name of the Member	Designation	Position	Signature
1	Prof. Anil .K. Saxena	Retired Professor	Chairman	
2	Sri N. Raja Babu	Chairman, CES	Management Nominee	
3	Dr. Ramesh Nimmatoori	Secretary, CES	Management Nominee	
4	Sri. Anudeep . N	Vice Chairman, CES	Management Nominee	
5	Prof. K Stevenson	Professor	University Nominee	
6	Dr. Sanjay Padhy	Professor	Member	
7	Mr. C. Krishna Prasad	VP, Cell Way Mobile	Industry Nominee	
8	Dr. Jayasree Benkal	CEO, Benkal	Industry Nominee	
9	Mr. Manish Deshpande	Vice President Oracle	Industry Nominee	
10	Dr. P.S. Subha Pradha	MBA Hod	Faculty Nominee	
11	Mr. N. Sundaram	MCA Hod	Faculty Nominee	